

टैगोर राजकीय शिक्षा महाविद्यालय
Tagore Government College of Education



शिक्षार्थ आइये सेवार्थ जाइये
COME TO LEARN, GO TO SERVE

INFORMATION HANDBOOK

(As per provisions contained in the Right to Information Act, 2005)

2024-25

PARTICULARS OF COLLEGE FOR COMMUNICATION

1.	a) Name & Postal Address of the College/Institution	Tagore Government College of Education, M.G Road, Middle Point, Sri Vijaya Puram, A&N Islands-744101
	b) Telephone and Fax numbers	03192-239688 (O) 03192-244045 (F)
	c) E-mail and Web site address	Email: tagore2481@gmail.com Website: tgce.and@nic.in
	d) Year of establishment of the college/Institution	1981
2.	Head of the Institution:(Director/Dean/Principal)	Principal
	a) Name	Dr. Manjulata Rao
	b) Designation	Principal (CDC)
	c) E-mail, Telephone, Fax and Cell Numbers	manju10.and.nic.in Telephone: 03192-239688 (O), 03192-244045 (F), 9434289268
3.	Legally authorized representative for communication	Principal
4.	WARDEN RLHWTT	
	a) Name	Ms. Neeta Chandra
	b) Designation	Assistant Professor
	c) E-mail, Telephone, Fax and Cell Numbers	9434276091
5.	WARDEN BOYS HOSTEL	
	a) Name	Mr. Vijaya Raj
	b) Designation	Assistant Professor
	c) E-mail, Telephone, Fax and Cell Numbers	9531808308

PARTICULARS OF PIO, APIO & APPELATE AUHTORITY OF TGCE

S.No.	Name & Designation	Designated as	Office Phone No.	Contact No.	Email-ID	Official Address with Pin code
1.	Dr. Manjulata Rao, Principal	First Appellate Authority	03192-232695	9434289268	tagore2481@gmail.com	Tagore Government College of Education, M.G Road, Middle Point, Sri Vijaya Puram, A&N Islands-744101.
2.	Dr. Ankit Kumar Singh, Assistant Professor	PIO	03192-209781	9873922986		
3.	Ms. Ishrat Yousuf, Assistant Professor	APIO	03192-239688	9531831281		

INTRODUCTION

The Tagore Government College of Education has been growing ever since its inception in 1981. The college started providing a platform for the graduates and postgraduates passing out of JNRM, Sri Vijaya Puram and Mahatma Gandhi Govt. College, Mayabunder, to seek a professional course and also to seek a job.

There were 50 trainees in the first batch of the College and it's a matter of pride for this college that many of the officers and teachers in the Education Department and other departments of A&N Administration and Central Govt. Departments are its products. In 1987-88, the affiliation of this College was shifted to Pondicherry Central University. With the establishment of National Council for Teacher Education (NCTE) in 1993 as a statutory authority, the Govt. B.Ed. College got its recognition from the NCTE in 1997.

On the occasion of the Golden Jubilee of India's Independence in August 1998, the Govt. B.Ed. College was re-christened as Tagore Govt. College of Education (TGCE).

In the same year, a 34 bedded 'Rani Lakshmi Hostel for Women Teacher Trainees' for the women trainees hailing from inter islands started functioning. The College got a new building in April 2004 with all facilities required for teacher training.

The 4 year Integrated courses were introduced in TGCE in 2003-04 which was a feather in its cap with Computer Science and English. Later Mathematics was added to this programme. The Bachelor of Science Education (B.Sc.B.Ed. for Maths and Computer Science), the Bachelor of Arts Education (B.A.B.Ed.) are meant and designed as integrated programmes of Teacher Education, aimed at preparing competent teachers for the secondary school level and incorporate appropriate components of General Education, Subject Specialization and Professional Education.

The TGCE that had been a tiny sapling in 1981 has grown up into a huge tree with its branches stretching out in various directions. The College is the Centre for conducting various Exams such as Sainik School and RIMC, SSC, Distance Education programmes of University of Madras, Alagappa University etc. The National Council for Teacher Education (NCTE) has revised its Regulations in the year 2014 and two years B.Ed. degree programme has been introduced in the College as per the revised norms.

DETAILS OF COURSES OFFERED BY TGCE, SRI VIJAYA PURAM

COURSES OFFERED

S. No.	NAME OF THE COURSE	COURSES OFFERED
1	B.A. B.Ed. (Four Year Integrated Teacher Education Programme)- One unit	1. B.A. B.Ed. (English) 2. B.A. B.Ed. (Hindi) 3. B.A. B.Ed. (History)
2	B.Sc. B.Ed. (Four Year Integrated Teacher Education Programme)- One unit	1. B.Sc.B.Ed. (Mathematics) 2. B.Sc. B.Ed. (Computer Science)
3	TWO YEAR B.Ed. DEGREE PROGRAMME	History, Geography, Political Science, Economics, Botany/Plant Science, Zoology, Mathematics, Chemistry, Physics, Computer Science, Commerce, Home Science English and Hindi

RESERVATION POLICY FOR ADMISSION:-

1. The seats are distributed in accordance with the instructions contained in Govt. of India, Ministry of Home Affairs, New Delhi Order No. U-14040/5/96-ANL dated 30th May 1996.
2. 5% percentage seats are reserved for differently abled candidates as per the instructions contained in Govt. of India, MHRD's letter No. 8-9/DSW/PF/2016/1006 dated 23rd March 2018.
3. One seat is reserved for Kashmiri migrants as per the instructions contained in Govt. of India, MHRD's letter No. F.10-1/2001-DESK (U) dated 13th July 2001 in B.Ed. and 2 seats for J&K nominee in B.A.B.Ed. and B.Sc.B.Ed.
4. 10% seats are reserved for EWS category, as per the instructions contained in the Govt. of India letter no F.No.12-4/2019U1 dated 17th January 2019 for implementing the 103rd Constitutional Amendment. This is in addition to the existing seats.

MAJOR MILESTONES OF TGCE

S.No.	Milestones Achieved	Year
1.	Established and affiliated to Punjab University with 50 B.Ed. trainees	August 1981
2.	Recognized by UGC under section 2 (F) & 12 (A)	March 1983
3.	Affiliation shifted to Pondicherry Central University.	July 1987
4.	Inauguration of Rani Lakshmi Hostel of Women Teacher Trainees (RLHWTT).	August 1998
5.	Rechristened as Tagore Govt. College of Education (TGCE).	August 1998
6.	Obtained permanent recognition from NCTE	July 1999
7.	Declared as a Department under A &N Administration.	August 1999
8.	Launched 04 years U.G.ED Programme.	August 2003
9.	New College building inaugurated	April 2004
10.	Mathematics subject added to U.G.ED	July 2005
11.	Silver Jubilee building of the College inaugurated.	November 2008
12.	Tagore Auditorium inaugurated	December 2011
13.	Two-Year B.Ed. Degree Programme launched.	July 2015
14.	U.G.ED. intake enhanced from 30 to 100 trainees	July 2017
15.	History and Hindi subjects added to U.G.ED.	July 2017

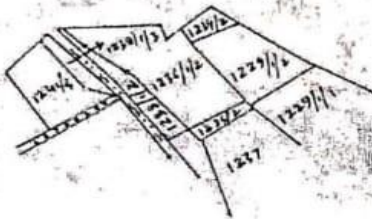
DETAILS OF THE LAND EARMARKED FOR TAGORE GOVERNMENT
COLLEGE F EDUCATION, SRI VIJAYA PURAM

Sl. No	Document No.	Date of registration	Survey No.	Extent (acres)
1.	Revenue department has allotted 8000 sq.mtrs. land within city	1998	1229/1/2, 1234/2, 1236/1/2, 1238/1/2, 1238/1/3, 1241/4, 1229/1/1, 1236/2, 1237, 1238/2, 1229/1/3	8000 sq. mtrs.

LAND MAP

6

Tehsil Port Blair
Location Aberdeen
Scale 1 cm = 20 Mts.



Site No. 1229/1/2 area 708 Sqmts, 1234/2 area 169 Sqmts,
1236/1/2 area 1081 Sqmts, 1238/1/2 area 279 Sqmts,
1238/1/3 area 160 Sqmts and 1241/4 area 577 Sqmts,
situated at Aberdeen, stand recorded in
favour of the Principal Govt. Sagre College,
Port Blair.

24/4/2000
AHMED ALI
(Patent, C. No. 2)

DETAILS OF BASIC INFRASTRUCTURE AND FACILITIES OF TGCE, SRI VIJAYA PURAM

1. **Name of the College/Institution:** Tagore Government College of Education

2. **Academic Year :** 2024-2025

3. **On-going Courses:**

Sl. No.	Level	Title of the Programme	Present Intake
	UG Level		
1	B.Ed. (NS)	English, Hindi, Mathematics, Biological Science, Physical Science, Home Science, Computer Science, Social Studies, Commerce.	110
2	B.A.B.Ed.	English, Hindi, History	55
3	B.Sc.B.Ed.	Computer Science, Mathematics	55

Sl. No	Particulars	No of Units available	Adequacy/Deficiency
1.	General		
a	Building Space: (Adequacy for Conducting Classes, Faculty rooms, Computer Lab, Administrative Office, Principals office, Library, etc)	Built up Plinth Area	Adequate
b	Total Number of Buildings	04	
c	Total Number of Departments	01	
d	Number of Auditoriums	01	
e	Seminar Hall/Meeting Rooms	Seminar Hall – 01 Meeting Room -01	
f	Library/Reading Rooms	01	
g	NCC/NSS/Sports Office Rooms	01	
h	Office/Administration Building	01	
i	Ramps for Differently Abled Students/Faculty	Available	
j	Medical dispensary	NA	
k	Canteen Buildings	01	

l	Parking Sheds	Available (02)	
m	Wash Rooms for Boys/Girls/Staff	Boys-03, Girls-03, Staff- 02(Sufficient Number available)	
n	Ladies Waiting Hall	01(Yes)	
2.(A)	Class Room Facilities (Separate sheet for each course)		
a	Title of the Course/intake	B.Ed. - 110	Adequate
b	Number of Sections	02	
c	Number of Classrooms	02	
d	Seating arrangement (Desks/ individual Table chairs)	Desk -125 Chair-157 (Adequate)	
e	Capacity of each Classroom	60	
f	Availability of Teacher Desk/ Chair and podium	Podium - 4	
g	Availability Black Board (12X10)/White Board/Green Board)	Green Board - 04	
h	Electrical fittings(Fans/Light)	Fan – 16 Light - 31	
i	LCD Projector	Available	
j	Public Address System	Available	
k	CCTV camera	Available	
l	Classroom A/C	Not Available	
m	Wifi Facility in the class room	Available	
n	Cupboards for storing Books	Available	
o	Notice Boards for display of Circulars	Available 03 nos.	
2. (B)	Title of the Course/intake	B. Sc. B.Ed. - 55	
b	Number of Sections	01	
c	Number of Classrooms	01	
d	Seating arrangement (Desks/ individual Table chairs)	Desk -95 Chair-132 (Adequate)	

e	Capacity of each Classroom	60	
f	Availability of Teacher Desk/ Chair and podium	Podium-02	
g	Availability Black Board (12X10)/White Board/Green Board)	Green Board - 02	
h	Electrical fittings(Fans/Light)	Fan – 16 Light - 31	
i	LCD Projector	Available	
j	Public Address System	Available	
k	CCTV camera	Available	
l	Classroom A/C	Not Available	
m	Wifi Facility in the class room	Available	
n	Cupboards for storing Books	Not Available	
o	Notice Boards for display of Circulars	Available	
2. (C)	Title of the Course/intake	B.A. B.Ed. - 55	
b	Number of Sections	01	
c	Number of Classrooms	01	
d	Seating arrangement (Desks/ individual Table chairs)	Desk -103 Chair-155	
e	Capacity of each Classroom	60	
f	Availability of Teacher Desk/ Chair and podium	Podium - 3	
g	Availability Black Board (12X10)/White Board/Green Board)	Green Board - 02	
h	Electrical fittings(Fans/Light)	Fan – 16 Light - 31	
i	LCD Projector	Available	
j	Public Address System	Available	
k	CCTV camera	Available	
l	Classroom A/C	Not Available	
m	Wifi Facility in the class room	Available	
n	Cupboards for storing Books	Not Available	

o	Notice Boards for display of Circulars	Available	
3.	Faculty Room Facilities (Course wise)		
a	Number of Faculty rooms/Desk and Chairs/ Visitors chairs	Faculty Room-02 Cubicles & Chair-60 Visitor’s Chair-10 seats	Adequate
b	Computer Systems with Printer	NA	
c	Telephone/Intercom/Internet facility	02- available	
d	Book Racks/Cupboards	Cupboards-33	
e	Air conditioner	04	
4.	Science Labs/Computer labs (for each subject)		
a	Total number of Labs available for the entire course	09	
b	List of Major Equipment available in the Science lab	Server, LCD panel, router, switches, modem, projectors, smart class, cameras etc.	
c	No. of computer System in Computer Lab	20	
d	Availability of Store room	02	
e	No. of Servers	01	
f	Internet Connection / Wifi	Wi-Fi and Leased line	
g	Licensed Softwares (Specify)	MS office 2010, Turbo C ⁺⁺ , Visual Basic 6.0, Antivirus, Windows, COBAL	
h	Power Backup (Specify)	Online UPS- 03	

5.	Library Facilities (Course wise)		
a	Are there separate Department Libraries or only one Central Libraries	01 Central Library	
b	Total Number of Books in the given subject	15308 Teaching Of Eng-198, Phy Edn-111, Maths-978, Eng-1836, Comp Sc-943, Env Sc-105, History-793, Commerce-50, Office Adm-	

		12, Autobiography-92, Economics-176, Lib Sc-39, Home Sc-105, Science-368, Social St-747, Psychology-718, Education-2077, Hindi-2904, Spiritual Books-17, Education (Hindi)-467, Reference Books-2588	Adequate
c	Number of Titles in the given subject	Teaching Of Eng-129, Phy Edn-52, Maths-308, Eng-906, Comp Sc-380, Env Sc-53, History-432, Commerce-21, Office Adm-6, Autobiography-88, Economics-131, Lib Sc-33, Home Sc-59, Science-141, Social St-214, Psychology-482, Education-1326, Hindi-1281, Spiritual Books-17, Education (Hindi)-165, Reference Books-2586	
d	Number of Basic Text Books in the given subject	1172 (NCERT BOOKS CLASS VI-IX)	
e	Number of International Journals(Hard Copy) (for the course)	Nil	
f	Number of Indian Journals (Hard)	1	
g	Number of Magazines subscribed	22	Adequate
h	No. of E Journals subscribed	Registered in N-List	
i	Availability of Reading Room in each Department Library	Yes (03 nos)	
j	Xerox Facility for students	Yes	
6.	Sports Facilities		
a	Number of Grounds developed	01	
b	Indoor Games facility	Available	
c	Number of GYM's	01	
7.	Students Amenities		
a	Canteen facility (No of Canteens)	01 (Available)	
b	Water Coolers	NA	

c	Parking Facility	Available -02 nos.	Adequate
d	Number of Buses	Nil	
e	No of Auditoriums/ Seminar Halls	Auditorium – 01 Seminar Hall- 01	
f	No of Rest Rooms - Boys	03	
g	No of Rest Rooms – girls	03	
h	Ladies Waiting Halls	01	
i	Dispensary / Medical Centre	Nil	
k	Xerox Shop	01	
l	Book Bank Facility	No	
m	Bank and Post Office	ATM	
n	CCTV Cameras	32	
o	Parking Sheds	Available	
p	Outside Sit-outs	Yes	
q	Bus Shelters	No	
r	Cooperative Stores	Available	

STUDENTS STRENGTH (All Courses)

Course	Course Name	Year	TOTAL		Gen		OBC		SC		ST		PH		Min		FS	
			M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Four Year IC	B.A.B.Ed	I	07	48	02	20	03	21	-	-	02	05	-	02	2	13	-	-
		II	04	49	01	21	03	22	-	-	-	04	-	02	0	14	-	-
		III	10	45	02	19	04	21	-	-	02	05	02	-	5	10	-	-
		IV	06	42	02	13	03	25	-	-	-	04	01	-	2	10	-	-
	B.Sc.B.Ed.	I	21	33	16	19	05	10	-	-	-	04	-	-	2	18	-	-
		II	20	36	06	24	13	13	-	-	01	01	-	-	5	10	-	-
		III	08	39	03	16	05	22	-	-	-	-	-	01	2	14	-	-
		IV	10	34	06	16	03	17	-	-	01	01	-	-	4	14	-	-
2 year B.Ed. Programme	B.Ed. (NS)	I	13	97	05	49	07	37	-	-	01	11	-	-	2	28	-	-
		II	25	84	11	41	10	36	-	-	02	07	02	-	4	25	-	-
Total			124	507	54	238	56	224			9	42	5	5	28	156		

NUMBER OF FOREIGN STUDENTS ENROLLED

S.No	Name of The Student	Gender	Year	Course Name	Country to Which Belongs	Whether NRI	Sponsoring Agency if any
	NA	--	--	--	--	--	--
	Total						

PLACEMENT PARTICULARS:

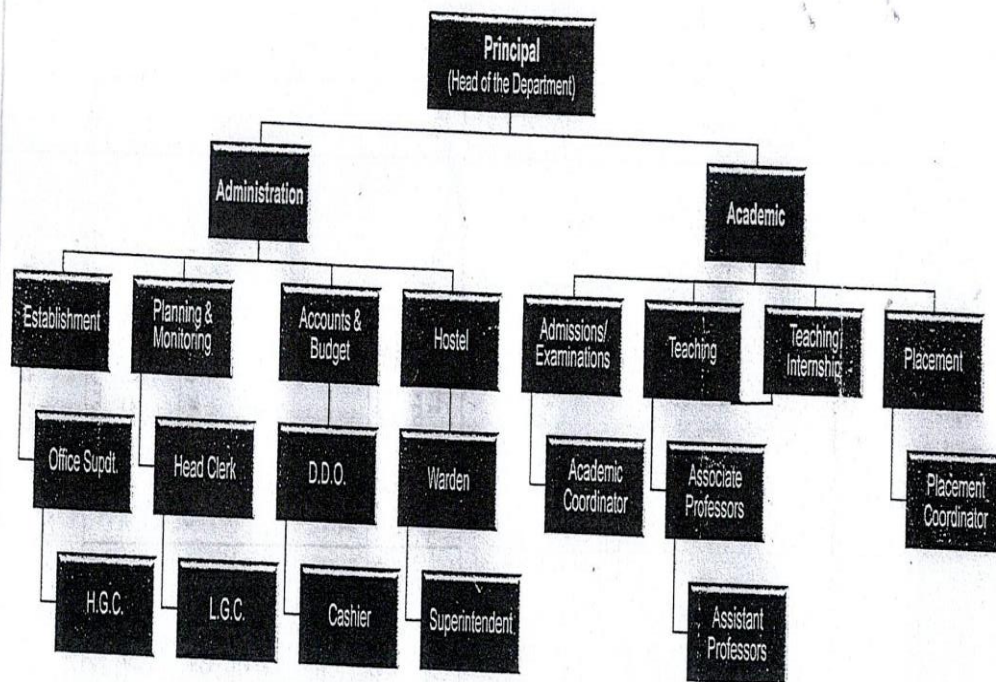
No of students recruited	Name of the Company	Course Name	Year	Salary per annum
12	JNV	B.A. B.Ed, B.Sc. B.Ed, B.Ed.	2018-2021	3,00,000/-
08	KV-I	B.A.B.Ed, B.Sc.B.Ed, B.Ed.	2018-2021	3,00,000/- and above
04	Don Bosco School	B.A.B.Ed, B.Sc.B.Ed, B.Ed.	2018-2021	2,00,000/-
05	Carmel Sr. Sc. School Port Blair	B.Ed.	2018-2021	150000/-
Total = 25				

Particulars showing the details of Post Sanctioned, Filled and Vacant




Name of Department : Tagore Government College of Education, Sri Vijaya Puram
03192-232695, tagore2481@gmail.com

S.NO.	NAME OF POST	GROUP	PAY LEVEL	No. of Post Kept under Direct Recruitment		
				SANCTIONED POSTS	POST FILLED	POST VACANT
1	2	3	4	5	6	7
1	Principal	A	14	1	0	1
2	Assistant Professor(B.Ed.)	A	10	9	6	3
3	Assistant Professor (Integrated)	A	10	13	0	13
4	Computer Instructor	B(NG)	7	1	1	0
5	Librarian	B(NG)	7	1	1	0
6	System Administrator	B(NG)	6	1	0	1
7	Craft Instructor	B(NG)	6	1	0	1
8	Instructor Physical Education	B(NG)	6	1	0	1
9	Office Superintendent	B(NG)	7	1	1	0
10	Head Clerk	B(NG)	6	1	1	0
11	Personal Assistant	B(NG)	6	1	0	1
12	Higher Gr. Clerk	C	4	1	1	0
13	Lower Gr. Clerk	C	2	2	2	0
14	Stenographer	C	4	1	1	0
15	Lab Assistant	C	4	4	1	3
16	Technician	C	5	1	0	1
17	Carpenter	C	2	1	0	1
18	Driver	C	2	1	1	0
19	Watchman	C	1	1	1	0
20	Attendant	C	1	1	1	0
21	Peon-cum-chowkidar	C	1	2	1	1
22	Sweeper-cum-Mali	C	1	1	1	0
23	Sweeper (Con. Pay)	C	1	1	1	0
24	Watchman (Con. Pay)	C	1	2	2	0
25	Hostel Attendant (Con. pay)	C	1	2	2	0
26	Cook (Con. Pay)	C	1	2	2	0

Organizational Chart






STATEMENT SHOWING THE DETAILS OF TEACHING STAFF (TWO YEARS B.ED.)




S. No.	Name(s) of the Teachers (Department wise)	Designation	Regular/ Visiting	Qualification	Teaching experience	Date of Birth	Date of joining in the present post	Scale of pay	Present Basic Pay	Total emoluments	Working Hours	Photo
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Perspective in Education -												
1.	Dr. S.J. Mathew	Associate Professor	Regular (Retired on 31-05-2024)	M.A., M.Ed., M.Phil, Ph.D.	23 yrs.	08/05/1959	1998	Level 13-A	1,87,300	3,49,165	8:30 a.m. -4:30 p.m. Mon-Sat	
2.	Dr.(Mrs.) Manjulata Rao	Assistant Professor	Regular	M.Sc., M.Ed. Ph.D	27yrs.	07/10/1962	2004	Level 12	1,17,100	2,20,918	8:30 a.m. -4:30 p.m. Mon-Sat	
Pedagogy Subjects - 8												
3.	Ms. Neeta Chandra	Assistant Professor	Regular	M.A., M.Ed., M. Phil., NET	06 Yrs	10/07/1981	2018	Level 10	68,800	1,38,037	8:30 a.m. -4:30 p.m. Mon-Sat	






4.	Dr. Ankit Kumar Singh	Assistant Professor	Regular	M.A., M.Ed., NET, Ph.D	06 Yrs	16/05/1989	2018	Level 10	68,800	1,24,277	8:30 a.m. -4:30 p.m. Mon-Sat	
5.	Dr. Sunil Saini	Assistant Professor	Regular	M.Sc., M.Ed., NET, Ph.D	05 Yrs	12/08/1984	2019	Level 10	66,800	1,21,017	8:30 a.m. -4:30 p.m. Mon-Sat	
6.	Ms. Ishrat Yousuf	Assistant Professor	Regular	M.Sc., M.Ed., NET	06 Yrs	27/04/1984	2018	Level 10	68,800	1,38,037	8:30 a.m. -4:30 p.m. Mon-Sat	
7.	Shri. Vijaya Raj	Assistant Professor	Regular	M.A., M.Ed., NET	06 Yrs	12/08/1990	2018	Level 10	68,800	1,38,037	8:30 a.m. -4:30 p.m. Mon-Sat	
8.	Dr. R.K. Tiwari	Guest Faculty	Working against regular vacancy	M.A. PG Dip. in Ling., M.Ed., Ph.D.	02 yrs.	10/10/1957	2023	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
9.	Ms. Salini	Guest Faculty	Working against regular vacancy	M.A. B.Ed., M.Phil., M.Ed.	16 yrs.	07/09/1981	10/2008	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	








10.	Ms. R. Shakthi Priya	Guest Faculty	Working against regular vacancy	M.Com., M.Ed.	8 yrs.	06/04/91	07/2016	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
11.	Dr.Sonal Puria	Guest Faculty	Working against regular vacancy	M.Sc., M.Ed.	9 yrs.	23/12/1985	01/2015	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
12.	Ms. Deepa Devi	Guest Faculty	Working against regular vacancy	M.Sc., B.Ed.	17 yrs.	06/10/1982	01/2007	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
13.	Ms.Durga Singh	Guest Faculty	Working against regular vacancy	M.A, B.Ed.	03 Yrs	02/10/1988	2022	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
14.	Ms. Tamil Mozhi	Guest Faculty	Working against regular vacancy	M.A, B.Ed.	03 Yrs	11/01/1994	2022	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
15.	Ms. D.Velanghanny	Guest Faculty	Working against regular vacancy	M.A, B.Ed., M.Phill	03 Yrs	2022	2022	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
Performing Arts - 1 / Fine Arts - 1												
16.	Mr. R.Ravi	Guest Faculty	Working against regular vacancy	MA (Painting)	04 Yrs.	03/08/1995	2020	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	








17.	Mr. Sujan Mallick	Guest Faculty	Working against regular vacancy	M.A.(Music)	02 Yrs	16/05/1995	2022	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
Health and Physical Education – 1												
18.	Ms. Mitali Banik	Guest Faculty	Working against regular vacancy	M.P.Ed., NET	4 yrs.	12/04/1991	2020	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
19.	Dr. Vinod Kr Sharma	Guest Faculty	Working against regular vacancy	B.P.Ed, M.P.Ed, Ph.D	04 Months	16/08/2024	2024	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	







STATEMENT SHOWING THE DETAILS OF TEACHING STAFF (FOUR YERS INTEGRATED PROGRAMME)








S. No.	Name(s) of the Teachers (Department wise)	Designation	Regular/ Visiting	Qualification	Teaching experience	Date of Birth	Date of joining in the present post	Scale of pay	Present Basic Pay	Total emoluments	Working Hours	Photo
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Perspective in Education – 4												
1.	Ms. Devi Lakshmi	Instructor (Computer)	Regular	M.Sc., M.Ed.	10 yrs.	31/12/1985	19/11/13	Level-7	62,200	1,21,705	8:30 a.m. -4:30 p.m. Mon-Sat	
2.	Ms. Vanitha M.	Guest Faculty	Working against regular vacancy	M.A., M.Ed.	5 yrs.	16/04/1986	08/2012	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
3.	Shri. N.C. Roy	Guest Faculty	Working against regular vacancy	M.A., B.Ed., M.Phil.	15 yrs.	31/12/1974	09/2006	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	





4.	Ms. Jhuma Sikder	Guest Faculty	Working against regular vacancy	M.Sc., B.Ed.	04 Months	23/06/1998	2024	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
Pedagogy Subjects – 8												
5.	Ms. V. Lovely	Guest Faculty	Working against regular vacancy	M.A. B.Ed., M.Phil., M.Ed.	15 yrs.	19/05/1976	07/2004	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
6.	Shri. Gyaneshwar Ram	Guest Faculty	Working against regular vacancy	M.A., M.Ed., NET	9 yrs.	23/05/1990	07/2015	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
7.	Ms. S. Deepa	Guest Faculty	Working against regular vacancy	M.Sc., M.Ed.	13 yrs.	20/06/1986	07/2011	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
8.	Ms. Raviya	Guest Faculty	Working against regular vacancy	M.Sc., B.Ed.	15 yrs.	03/02/1984	08/2006	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	

9.	Shri. K.A. Selva Pandiyan	Guest Faculty	Working against regular vacancy	M.Sc., B.Ed., M.Phil.	12 yrs.	10/10/1982	09/2012	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
10.	Shri. S. Narsimha Murthy	Guest Faculty	Working against regular vacancy	M.Sc., B.Ed.	15 yrs.	12/10/1981	10/2007	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
11.	Ms. Sravanthi Silla	Guest Faculty	Working against regular vacancy	M.Sc., B.Ed.	6 yrs.	26/10/1983	07/2011	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
12.	Shri. Santosh Kumar	Guest Faculty	Working against regular vacancy	M.Sc., M.Ed., M.Phil.	6 yrs.	14/01/1983	07/2011	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
13.	Ms. D.Bhagyawathi	Guest Faculty	Working against regular vacancy	M.A, B.Ed	01 Yr	28/06/1991	2024	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
14.	Shri. Kishor Kumar Mondal	Guest Faculty	Working against regular vacancy	M.Com., M.Ed.	9 years	09/05/1981	09/2015	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
15.	Ms. N. Roashani	Guest Faculty	Working against regular vacancy	M.A. (Psy.), M.Ed.	9 yrs.	23/08/1982	10/2016	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	




16.	Ms. Sony Singh	Guest Faculty	Working against regular vacancy	M.Sc., B.Ed.	02 Yrs	28/11/1994	2023	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
17.	Ms. Rohini Dass	Guest Faculty	Working against regular vacancy	M.A., B.Ed.,NET	04 Yrs	25/11/1985	2020	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
18.	Mr. M.Bala Subramani	Guest Faculty	Working against regular vacancy	M.A.,B.Ed., M.Phil.	04 Months	28/07/1983	2024	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
19.	Mr. Joseph Das	Guest Faculty	Working against regular vacancy	M.A. M.Ed.	02 Yrs.	04/06/1995	2023	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
20.	Mr. Tapas Biswas	Guest Faculty	Working against regular vacancy	M.A. M.Ed.	03 Yrs.	09/07/1993	2022	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
21.	Ms. Aafreen Sayed	Guest Faculty	Working against regular vacancy	M.Sc. M.Ed.	02 Yrs	13/07/1997	2023	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
22.	Dr. Sunita Patil	Guest Faculty	Working against regular vacancy	M.A.,B.Ed., M.Phill, Ph.D	04 Months	01/01/1989	2024	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	

23.	Ms. Bimla Toppo	Guest Faculty	Working against regular vacancy	M.A.,B.Ed., NET	04 Months	14/01/1979	2024	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
24.	Dr. N.N.Singh	Guest Faculty	Working against regular vacancy	M.A, Ph.D(Hindi)	04 Months	16/08/1983	2024	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
25.	Dr. Bithin Thakur	Guest Faculty	Working against regular vacancy	M.A, M.Phil.Ph.D	04 Months	26/06/1980	2024	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
26.	Mr. Bhushan Soreng	Guest Faculty	Working against regular vacancy	M.A., NET(history)	04 Months	05/09/1985	2024	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
27.	Dr. Diana Dipti	Guest Faculty	Working against regular vacancy	M. Sc..B.Ed., Ph.D.	02 Yrs.	30/04/1984	2022	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
28.	Ms. Veronica	Guest Faculty	Working against regular vacancy	M.A., M.Ed.	08 Yrs	09/12/1988	2016	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	


29.	Shri. Sudarshan	Guest Faculty	Working against regular vacancy	M.A., M.Ed., M. Phil.	06 Yrs	07/01/1970	2018	25,000/-	25,000/-	25,000/-	8:30 a.m.-4:30 p.m. Mon-Sat	
30.	Dr. K. Soniya	Guest Faculty	Working against regular vacancy	M.A., B.Ed., Ph.D.	05 Yrs.	16/02/1989	2019	50,000/-	50,000/-	50,000/-	8:30 a.m.-4:30 p.m. Mon-Sat	
31.	Ms. Sunita Kumari	Guest Faculty	Working against regular vacancy	M.A. B.Ed., NET	02 Yrs	12/02/1987	2022	50,000/-	50,000/-	50,000/-	8:30 a.m.-4:30 p.m. Mon-Sat	
32.	Dr. Indu Arya	Guest Faculty	Working against regular vacancy	M. Sc. B.Ed. NET, Ph.D.	04 Months	28/10/1977	2024	50,000/-	50,000/-	50,000/-	8:30 a.m.-4:30 p.m. Mon-Sat	
33.	Mr. Bidyut Mondal	Guest Faculty	Working against regular vacancy	M.A., M.Ed.,	01 Yr	10/01/1991	2023	25,000/-	25,000/-	25,000/-	8:30 a.m.-4:30 p.m. Mon-Sat	
34.	Mr. Ganesh Shukla	Guest Faculty	Working against regular vacancy	M.A. B.Ed., NET	01 Months	15/10/1989	2024	50,000/-	50,000/-	50,000/-	8:30 a.m.-4:30 p.m. Mon-Sat	
35.	Mr. Gagandeep Singh	Guest Faculty	Working against regular vacancy	B.A, M.A, NET	04 Months	23/02/1996	2024	50,000/-	50,000/-	50,000/-	8:30 a.m.-4:30 p.m. Mon-Sat	

Fine Arts – 1 / Performing Arts - 1												
36.	Mr. R.Ravi	Guest Faculty	Working against regular vacancy	MA (Painting)	04 Yrs.	03/08/1995	2020	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
37.	Mr. Sujan Mallick	Guest Faculty	Working against regular vacancy	M.A.(Music)	02 Yrs	16/05/1995	2022	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
Health and Physical Education - 1												
38.	Ms. Mitali Banik	Guest Faculty	Working against regular vacancy	M.P.Ed., NET	5 yrs.	12/04/1991	2019	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
39.	Dr. Vinod Kr Sharma	Guest Faculty	Working against regular vacancy	B.P.Ed,M.P.Ed, Ph.D	04 Months	27/12/1988	2024	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	

STATEMENT SHOWING THE DETAILS OF ADMINISTRATIVE AND PROFESSIONAL STAFF (COMMON FOR BOTH B.ED. AND FOUR YEARS INTEGRATED COURSE)

S. No.	Name(s) of the Teachers (Department wise)	Designation	Regular/ Visiting	Qualificati on	Teaching experienc e	Date of Birth	Date of joining in the present post	Scale of pay	Present Basic Pay	Total emolum ents	Working Hours	Photo
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
Librarian - 1												
1.	Ms. Privindra Kaur	Librarian	Regular	M.Sc., B.Ed., MLIS	11 yrs.	01/08/1986	21/11/13	Level-7	62,200	1,21,705	8:30 a.m. -4:30 p.m. Mon-Sat	
2.	Ms. Poonkuzhali	Guest Faculty	Working against regular vacancy	M.A., B.Ed., MLIS	9 yrs.	27/02/1976	02/2011	25,000/-	25,000/-	25,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	
3.	Dr. A. Dhanabalan	Guest Faculty	Working against regular vacancy	M.A., MLIS, M.Phil., Ph.D.	4 yrs.	07/06/1979	07/2016	50,000/-	50,000/-	50,000/-	8:30 a.m. -4:30 p.m. Mon-Sat	

Lab Assistant – 1 / Curriculum Lab Coordinator - 1

1.	Shri. Kannalagan	Lab. Assistant	Regular	B.Sc.	26 Yrs	23/03/74	23/11/98	Level-5	40,400	81,811/-	8:30 a.m. -4:30 p.m. Mon-Sat	
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Office-cum-Account Assistant – 1 / Accounts Assistant - 1

1.	Smt. K.S.Sudhini	Lower Gr. Clerk	Permanent	M.Sc, M.Ed,NET	08Yrs	02/01/1986	20/02/2017	Level-2	24,500/-	52714/-	8:30 a.m. -5.00 p.m. Mon-Fri	
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Office Assistant cum-Computer Operator - 1 / Office Assistant-cum-Data Entry Operator - 1

1.	Smt. Zeba Naz	LGC	Permanent	B.Tech. (ECE)	08Yrs	28/10/1994	13/02/2017	Level-2	24,500/-	52714/-	8:30 a.m. -5.00 p.m. Mon-Fri	
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Store Keeper - 1

1.	Shri. Manivannan	Hostel Attendant	Consolidated	Xth	23Yrs	14/04/78	01/01/2001	25,560/-	25,560/-	25,560/-	8:30 a.m. -5.00 p.m. Mon-Fri	
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Lab Attendants/Helpers/Support Staff – 2 / Helpers/Lab Attendant - 2

1.	Shri. S. Muni Swamy	Driver	Permanent	XII	11Yrs	06/08/79	16/05/2013	Level-2	27,600	52,867/-	8:30 a.m. -5.00 p.m. Mon-Fri	
2.	Shri. T. Vasu	Watchman	Permanent	VIII	17Yrs	15/08/76	31/10/2007	Level-1	32000	66,439/-	8:30 a.m. -5.00 p.m. Mon-Fri	
3.	Shri. A. Kumaresan	Watchman	Consolidated	X	15Yrs	15/11/82	01/09/2009	25,560/-	25,560/-	25,560/-	8:30 a.m. -5.00 p.m. Mon-Fri	
4.	Shri. Ganesh Bahadur	Cook	Consolidated	X	15Yrs	05/02/79	21/11/2009	25,560/-	25,560/-	25,560/-	8:30 a.m. -5.00 p.m. Mon-Fri	

5.	Shri. Jagannath	Watchman	Consolidated	VIII	19Yrs	18/04/84	01/12/2005	25,560/-	25,560/-	25,560/-	8:30 a.m. -5.00 p.m. Mon-Fri	
6.	Shri. Amit Kumar	Cook	Consolidated	VIII	12Yrs	15/12/99	01/04/2012	25,560/-	25,560/-	25,560/-	8:30 a.m. -5.00 p.m. Mon-Fri	
7.	Smt. E. Sridevi	Hostel Attendant	Consolidated	VIII	06 Yrs	17/12/83	01/05/2013	25,560/-	25,560/-	25,560/-	8:30 a.m. -5.00 p.m. Mon-Fri	
8.	Shri. P. Ganeshawar Rao	Sweeper	Consolidated	VIII	17 Yrs	30/08/86	08/07/2008	25,560/-	25,560/-	25,560/-	8:30 a.m. -5.00 p.m. Mon-Fri	

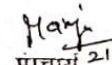
Office Manager - 1

1.	Smti B. Ganga Ratnam	Office Supdt.	Permanent	Higher Secondary	35 Yrs	06/12/1960	11/11/2014	Level-7	58,600/-	1,15,117/-	8:30 a.m. -5.00 p.m. Mon-Fri	
2.	Smt. Om Kumari	Head Clerk	Permanent	XII	28 Yrs	08/01/71	13/12/2001	Level-6	46,200/-	92,425/-	8:30 a.m. -5.00 p.m. Mon-Fri	
3.	Smti P.K. Samsun Nisa	PA	Permanent	M.A.	19 Yrs	30/11/1975	03/12/2005	Level-7	55,200/-	1,08,895/-	8:30 a.m. -5.00 p.m. Mon-Fri	
4.	Smti A.Geeta,	Stenographer	Permanent	P.G	4 Yrs	12/11/1997	01/11/2023	Level-4	26,300/-	56,008/-	8:30 a.m. -5.00 p.m. Mon-Fri	
5.	Smt. Radhika	HGC	Permanent	Diploma in Civil Engg.	16 Yrs	10/2022	11/06/1983	Level-4	35,300/-	72,478/-	8:30 a.m. -5.00 p.m. Mon-Fri	
6.	Smti. Sugandhi	MTS	Permanent	M.Sc.B.Ed	07 Months	18/09/2024	05/05/1988	Level-1	18,000/-	35,842/-	8:30 a.m. -5.00 p.m. Mon-Fri	
7.	K.Syamala	MTS	Permanent	B.Tech (Civil)	07 Months	18/09/2024	15/01/1997	Level-1	18,000/-	39,442/-	8:30 a.m. -5.00 p.m. Mon-Fri	
8.	C.Shariba Tasneem	MTS	Permanent	B.Tech (Civil)	07 Months	01/10/2024	05/11/1997	Level-1	18,000/-	39,442/-	8:30 a.m. -5.00 p.m. Mon-Fri	

DETAILED BUDGET EXPENDITURE STATEMENT FOR THE YEAR 2024-25

Name of the Department : Tagore Government College of Education (in thousands)

Sl.No	Head of Account		BE 2024-25	Alloted RE 2024-25	Surrender amount	Additional Requirement	Remarks
		Revenue Section					
1	220203103050001	Salaries	47211000	29000000	Nil	1180000	Sent to DS(Fin-I)vide letter G/11/TGCE_Principal_TG CE_AN/153 dtd. 20th February 2025
2	220203103050005	Rewards	100000	100000	17104	Nil	
3	220203103050006	Medical	200000	529000	0	Nil	
4	220203103050007	Allowances	13679000	13040000	829000	Nil	
5	2202031030500010	Office Expenses	17690000	14000000	0	Nil	
6	220203103050008	LTC	400000	665000	0	Nil	
7	220203103050011	DTE	450000	600000	0	Nil	
8	220203103050021	Supplies and Materials	4000000	2850000	0	Nil	
9	220203103050034	Scholarship	3000000	2050000	261000	Nil	
10	420201203020272	Buildings and Structures	5000000	5000000	3145000	Nil	


 प्राचार्य 21/3/25
 Principal
 टैगोर राजकीय शिक्षा महाविद्यालय
 Tagore Govt. College of Education
 अण्डमान तथा निकोबार द्वीप समूह
 Andaman & Nicobar Islands
 पोर्ट ब्लेयर
 Port Blair

LIST OF VARIOUS COMMITTEES OF TGCE

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
टैगोर राजकीय शिक्षा महाविद्यालय
TAGORE GOVERNMENT COLLEGE OF EDUCATION

Sri Vijaya Puram, dated 10.01.2025

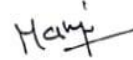
ORDER No. 12

In supersession of this office order No.46, dated 07.03.2022, an "Internal Complaints Committee" has been re-constituted with the following staff to deal with complaints of Sexual Harrasment of Women employees at work places in TGCE., with immediate effect:-

- | | | |
|--|---|-------------------|
| 1. Principal | - | Presiding Officer |
| 2. Smti. Ishrat Yousuf, Assistant Professor | - | Member |
| 3. Dr.Ankit Kumar Singh, Assistant Professor | - | Member |
| 4. Office Superintendent | - | Member |
| 5. HeadClerk | - | Member |
| 6. Ms.A.S.Zinu, Advocate High Court | - | Member |

The Complaints Committee shall take all necessary steps to prevent of deter the commission of acts of sexual harassment and provide the procedures for the resolution, settlement of prosecution of acts of sexual harassment.

The Complaints Committee will be deemed to be an inquiry authority for the purpose of Central Civil Services (Conduct Rules, 1964 hereinafter call CCS Rules) and the report of the Complaints Committee shall be deemed to be an inquiry report under the CCS Rules. Thereafter the disciplinary authority will act on the report in accordance with rules.



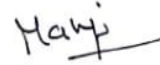
प्राचार्य / Principal

(F. No. 3-858/Genl/TGCE/2025)

OFFICE ORDER BOOK

Copy To:

1. The Welfare Officer (Women), Directorate of Social Welfare, A&N Administration for information.
2. The Assistant Secretary (Hr.Edn.), , A&N Administration for information.
3. All Party Concerned.
4. Ms.A.S.Zinu, Advocate High Court for information.



प्राचार्य / Principal

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION

टैगोर राजकीय शिक्षा महाविद्यालय
TAGORE GOVERNMENT COLLEGE OF
EDUCATION

Sri Vijaya Puram, dated the

28 JAN. 2025

ORDER NO. 66

In supersession to this Office Order No. 187 dated 28-09-2022, the Book Selection Committee of the following members of this College has been re-constituted with immediate effect:-

- | | | |
|----|---|---------------|
| 1. | Dr.(Mrs.) Manjulata Rao, Principal | - Chairperson |
| 2. | Dr.Ankit Kumar Singh, Assistant Professor | - Member |
| 3. | Shri Vijaya Raj, Assistant Professor | - Member |
| 4. | Smti Ishrat Yousuf, Assistant Professor | - Member |
| 5. | Smti Neeta Chandra, Assistant Professor | - Member |
| 6. | Dr.Sunil Saini, Assistant Professor | - Member |
| 7. | Smti Devi Lakshmi, Computer Instructor | - Member |
| 8. | Smti Privindra Kaur, Librarian | - Member |
| 9. | Office Supdt. | - Member |

The Committee shall select and recommend suitable books in different subjects opted by the students.

The Librarian shall also obtain the list of books from various faculty members to present before the Book Selection Committee.

Sd/-

प्राचार्य / Principal

(F. No. 3-858/Genl/TGCE/2022)

OFFICE ORDER BOOK

Copy To:

1. All Concerned for information and necessary action.

Mani
28/01/25
प्राचार्य / Principal
9/1/25

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
टैगोर राजकीय शिक्षा महाविद्यालय
TAGORE GOVERNMENT COLLEGE OF EDUCATION

Sri Vijaya Puram, dated 14.02.2025
17/2

ORDER No. 158

A Committee, chaired by the Principal of TGCE, is hereby constituted to discuss and finalise initiatives aimed at enhancing placement opportunities for TGCE Trainees under the aegis of Skilling and Youth Empower Theme of Ministry of Home Affairs (MHA), with immediate effect:-

- | | | | |
|------|--|---|------------------|
| i) | Dr. Manjulata Rao, Principal | - | Chairman |
| ii) | Dr. Ankit Kumar, Assistant Professor | - | Member Secretary |
| iii) | Smti. Ishrat Yousuf, Assistant Professor | - | Member |
| iv) | Shri Vijaya Raj, Assistant Professor | - | Member |
| v) | Smti Neeta Chandra, Assistant Professor | - | Member |
| vi) | Dr. Sunil Saini, Assistant Professor | - | Member |

Handwritten signature
17/2/25
प्राचार्य / Principal
(F. No. 3-858/Genl/TGCE/2025)

OFFICE ORDER BOOK
Copy To:

1. All concerned for information and necessary action.

Handwritten signature
17/2/25
प्राचार्य / Principal

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
टैगोर राजकीय शिक्षा महाविद्यालय
TAGORE GOVERNMENT COLLEGE OF EDUCATION

Sri Vijaya Puram, dated the

10th
April-2025

OFFICE ORDER NO. 264

In supersession to this Office Order No. 329 dated 28-05-2024, the following committees are re-constituted to complete various assignments under the chairmanship of the Principal.

S. No.	Name of the Committee	Convener/Member
1.	Purchase Committee including GeM	<ul style="list-style-type: none">• Dr. Ankit Kumar Singh - In-charge• Ms. Ishrat Yousuf - Member• Mr. Vijaya Raj - Member• Ms. Neeta Chandra - Member• Dr. Sunil Saini - Member• Ms Privindra Kaur - Member• Ms. Devi Lakshmi - Member• All Concerned Incharges
2.	Examinations	<ul style="list-style-type: none">• Ms. Ishrat Yousuf - In-charge• Mr. Vijaya Raj - Member• Ms. Neeta Chandra - Member• Dr. Sunil Saini - Member
3.	Admissions	<ul style="list-style-type: none">• Ms. Neeta Chandra In-charge• Ms. Ishrat Yousuf - Member• Mr. Vijaya Raj - Member• Ms Privindra Kaur - Member• Ms. Devi Lakshmi - Member
4.	Academics	<ul style="list-style-type: none">• Dr. Manjulata Rao- In-charge• Dr. Ankit Kumar Singh - Member• Ms. Ishrat Yousuf - Member• Mr. Vijaya Raj - Member• Ms. Neeta Chandra - Member• Dr. Sunil Saini - Member• Ms Privindra Kaur - Member
5.	Internal Complaints Committee	<ul style="list-style-type: none">• Ms. Ishrat Yousuf - In-charge• Ms. Neeta Chandra - Member• Ms Privindra Kaur - Member• Ms. Devi Lakshmi - Member
6.	Mission Marg Darshan	<ul style="list-style-type: none">• Dr. Sunil Saini - In-charge• Ms. Ishrat Yousuf - Member• Ms. Neeta Chandra - Member• Ms Privindra Kaur - Member• Ms. Devi Lakshmi - Member
7.	Anti - Ragging	<ul style="list-style-type: none">• Dr. Sunil Saini - In-charge• Ms. Ishrat Yousuf - Member• Ms. Neeta Chandra - Member• Ms Privindra Kaur - Member• Ms. Devi Lakshmi - Member

8.	Discipline	<ul style="list-style-type: none"> Mr. Vijaya Raj - In-charge Dr. Ankit Kumar Singh - Member Ms. Devi Lakshmi - Member Physical Education Instructors - Member
9.	Cultural	<ul style="list-style-type: none"> Ms. Neeta Chandra - In-charge Ms. Ishrat Yousuf - Member Ms. Privindra Kaur - Member Ms. Devi Lakshmi - Member

May

प्राचार्य/ Principal

(F.No.-3-858/Genl/TGCE/2022/)

OFFICE ORDER BOOK:-

Copy forwarded to the following officials for necessary action:-

1. Dr. Ankit Kumar Singh, Assistant Professor. *diff.*
2. Ms. Ishrat Yousuf, Assistant Professor. *by*
3. Mr. Vijaya Raj, Assistant Professor. *sf*
4. Ms. Neeta Chandra, Assistant Professor *Neeta*
5. Dr. Sunil Saini, Assistant Professor. *Received but I respect fully dissent*
6. Ms. Devi Lakshmi, Computer Instructor *Devi*
7. Ms. Privindra Kaur, Librarian

May

प्राचार्य/ Principal

Ok

अण्डमान तथा निकोबार प्रशासन
ANDAMAN AND NICOBAR ADMINISTRATION
टैगोर राजकीय शिक्षा महाविद्यालय
TAGORE GOVERNMENT COLLEGE OF EDUCATION

Sri Vijaya Puram, dated the 24th Dec-2024

ORDER NO. 485

In supersession to this Office Order No. 127 dated 10-03-2024, the following Committees have been Constituted/ Re-constituted to complete various assignments of the College under the Chairmanship of the Principal, TGCE, Sri Vijaya Puram with immediate effect:-

1. **Scrap/ Scanning Committee:-**
 - i) Smti Devi Lakshmi, Computer Instructor - Member
 - ii) Smti Privindra Kaur, Librarian - Member
2. **Recruitment Committee:-**
 - i) Smti. Ishrat Yousuf, Assistant Professor - Convenor
 - ii) Dr.Ankit Kumar Signh, Assistant Professor - Member
 - iii) Shri Vijaya Raj, Assistant Professor - Member
 - iv) Smti Neeta Chandra, Assistant Professor - Member
 - v) Dr.Sunil Saini, Assistant Professor - Member
3. **Institutional Development Plan (IDP) Committee:-**
 - i) Dr.Ankit Kumar Signh, Assistant Professor - Convenor
 - ii) Smti. Ishrat Yousuf, Assistant Professor - Member
 - iii) Shri Vijaya Raj, Assistant Professor - Member
 - iv) Smti Neeta Chandra, Assistant Professor - Member
 - v) Dr.Sunil Saini, Assistant Professor - Member
4. **Accreditation of NAAC/ NIRF Committee:-**
 - i) Shri Vijaya Raj, Assistant Professor - ~~Convenor~~ **MS**
 - ii) Dr.Ankit Kumar Singh, Assistant Professor - Convenor
 - iii) Smti. Ishrat Yousuf, Assistant Professor - Member
 - iv) Smti Neeta Chandra, Assistant Professor - Member
 - v) Dr.Sunil Saini, Assistant Professor - Member
5. **Committee to Study the Formation of Board of Governance (BOG):-**
 - i) Smti Neeta Chandra, Assistant Professor - Convenor
 - ii) Dr.Ankit Kumar Singh, Assistant Professor - Member
 - iii) Smti. Ishrat Yousuf, Assistant Professor - Member
 - iv) Shri Vijaya Raj, Assistant Professor - Member
 - v) Dr.Sunil Saini, Assistant Professor - Member

प्राचार्य / Principal

(F.No. 3-858/Genl/TGCE/2022)

OFFICE ORDER BOOK

Copy To:

1. The Assistant Secretary (Hr.Edn.), A&N Administration for information.
2. All Concerned for information and necessary action.

प्राचार्य / Principal

Implementation of the Rights of Persons with Disabilities (RPwD) Act, 2016 in TGCE

The institution fully acknowledges its responsibility to foster an inclusive and accessible academic environment for students, faculty, and staff with disabilities. The following actions and observations are respectfully submitted for your kind consideration.

1. Reservation and Equal Opportunity

- TGCE ensures the implementation of 4% horizontal reservation for Persons with Disabilities (PwDs) in admissions and recruitment, in line with Section 34 of the RPwD Act, 2016.
- Separate Rosters for recruitment.

2. Physical Accessibility -

- Ramps and wheelchair access are available in key academic buildings.
- Retrofitting of existing infrastructure with tactile flooring, handrails, and signage are present.
- Accessible restrooms exist.

3. Examination Accessibility and Assistive Technologies

- Scribes and Time Concessions - TGCE adheres to MSJ&E guidelines (2018) for providing scribes and compensatory time.

4. Career Advancement for PwD Faculty

- The institution adheres to the UGC Career Advancement Scheme (CAS). Efforts are being made to integrate flexible research timelines and performance assessments for faculty members with disabilities.

**THIS HAND BOOK HAS BEEN
PREPARED FOR INFORMATION OF
THE GENERAL PUBLIC, AS REQUIRED
UNDER SECTION 4 OF THE RIGHT TO
INFORMATION ACT, 2005 PASSED IN
THE PARLIAMENT OF INDIA,
INFORMATION UNDER THE
CONTROL OF PUBLIC AUTHORITIES.**